

**Personnel Procurement**

# **The Army General's Honors Program**

**Headquarters  
Department of the Army  
Washington, DC  
01 July 1984**

**Unclassified**

# ***SUMMARY of CHANGE***

AR 601-337

The Army General's Honors Program

Effective 01 August 1984

Personnel Procurement

## The Army General's Honors Program

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**By Order of the Secretary of the Army:**

**JOHN A. WICKHAM, JR.**  
*General, United States Army*  
*Chief of Staff*

**Official:**

**ROBERT M. JOYCE**  
*Major General, United States Army*  
*The Adjutant General*

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**History.** Not applicable.

**Summary.** This regulation tells you how to apply for the Army General Counsel's Honors Program. This revision clarifies the

criteria to be used in determining the grade and date of rank of successful applicants.

**Applicability.** This regulation applies to the Active Army, the Army National Guard, and the US Army Reserve. It also applies to all qualified individuals, with or without military status, who may be considered for active duty as commissioned officers under the Army General Counsel's Honors Program.

**Proponent and exception authority.** Not Applicable.

**Army management control process.** Not applicable.

**Supplementation.** Supplementation of this regulation is prohibited unless prior approval is obtained from HQDA (SAGC), WASH DC 20310.

**Interim changes.** Interim changes to this

regulation are not official unless they are authenticated by The Adjutant General. Users will destroy interim changes on their expiration dates unless sooner superseded or rescinded.

**Suggested Improvements.** The proponent agency of this regulation is the Office of the General Counsel. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publication and Blank Forms) directly to HQDA (SAGC), WASH DC 20310.

**Distribution.** Active Army, ARNG, USAR: To be distributed in accordance with DA Form 12–09–A. requirements for Personnel Procurement—D

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\*This regulation supersedes AR 601–337, 15 April 1982.

**RESERVED**

## 1. Purpose

This regulation prescribes policy, acceptance criteria, and procedures for applicants applying for the Army General Counsel's Honors Program.

## 2. References

### a. Required publications.

(1) AR 135-100 (Appointment of Commissioned and Warrant Officers of the Army). Cited in paragraphs 5, 6, and 10.

(2) AR 135-210 (Order to Active Duty as Individuals During Peacetime). Cited in paragraph 6.

b. Related publications. (A related publication is merely a source of additional information. The user does not have to read it to understand this regulation.)

(1) AR 40-501 (Standards of Medical Fitness).

(2) AR 600-20 (Army Command Policy and Procedures).

(3) AR 604-5 (Department of the Army Personnel Security Program Regulation).

(4) AR 624-100 (Promotions of Officers on Active Duty).

## 3. Explanation of abbreviations and terms

a. JAGC . . . Judge Advocate General's Corps

b. OGC . . . . OGC Office

c. OTJAG . . Office of The Judge Advocate General

d. RA . . . . . Regular Army

## 4. Responsibilities

The Office of the General Counsel (OGC) will consider all qualified applicants for the Army General Counsel's Honors Program and make selections as vacancies occur.

## 5. Program criteria

Periodically, a limited number of attorney positions become available under the Army General Counsel's Honors Program. Individuals meeting program criteria may apply whether or not they already have military status.

To be accepted in the program, an applicant must—

a. Have a J.D. or LL.B degree from a law school approved by the American Bar Association. A senior in such a law school may apply for admission to the Honors Program. However, the applicant must receive a degree before acceptance.

b. Have an outstanding undergraduate and law school record.

c. Be potentially qualified for appointment as a Reserve commissioned officer (AR 135-100). This applies only if the applicant is not already a Reserve or Regular Army (RA) commissioned officer.

d. Meet medical fitness standards (AR 40-501, chap 2). Required medical examinations will be conducted at an Armed Forces medical facility.

e. Successfully undergo a National Agency Check or personnel security investigation of broader scope (AR 604-5).

f. Be admitted to practice before a Federal court, or the highest court of a State or of the District of Columbia. The applicant must also be a member in good standing of the bar. A law school graduate may be accepted into the Honors Program, conditionally, before admission to the bar. However, failure to gain such admission (for example, by failing a bar examination) will result in termination of the assignment to the OGC. This does not diminish the 3-year service obligation described in paragraph 9.

## 6. Submission of applications

Applications for the Honors Program will be submitted directly to the General Counsel, Department of the Army, WASH DC 20310. (See a through c below).

a. An applicant not holding a current appointment as a commissioned officer will submit the following:

(1) Application in letter form.

(2) DA Form 61 (Application for Appointment) in duplicate. (See AR 135-100 for guidance in preparing this form.)

(3) DA Form 160 (Application for Active Duty) in one copy. (See AR 135-210 for guidance in preparing this form.) Item 9a of the form will be annotated as follows: "See Item 13, Remarks."

Item 13 will be annotated as follows: "If selected, I volunteer to serve on active duty for 3 years following assignment to the Office of the Army General Counsel."

(4) SF 88 (Report of Medical Examination) in one copy.

(5) FD Form 258 (FBI US Department of Justice Fingerprint Card Applicant) in two copies. This form may be completed at any military facility or law enforcement agency.

(6) Transcripts of all undergraduate and law school work. These transcripts must be prepared by the schools where the work was completed. The transcripts should show class standing if available.

(7) Law School Aptitude Test Score.

(8) A certificate or statement from—

(a) The clerk of the highest court of a State or of the District of Columbia showing admission to practice and good standing before the bar; or

(b) The applicant that he or she has taken a bar examination, the date of the examination, and the expected date of admission to the bar; or

(c) The applicant of his or her intent to take a bar examination, if one is required for admission to practice, as soon as the applicant becomes eligible; the date of such examination; and the expected date of admission to the bar.

(9) Letters based on personal acquaintance from at least three judges, lawyers, law school professors, or other knowledgeable persons concerning the applicant's reputation and professional standing. Letters should be forwarded by the writers directly to the General Counsel, Department of the Army, WASH DC 20310.

(10) A description of the applicant's full-time or part-time legal experience. Legal experience includes private practice; Government, judicial, teaching, and military legal experience; and legal clerkships.

(11) Any additional information concerning the special qualifications of the applicant that would contribute to appointment.

b. An applicant holding a Reserve commission, but not on active duty, will submit the documents listed in a above, except for DA Form 61 and FD Form 258.

(1) A US Army Reserve officer will submit these documents through—

(a) Commander, US Army Reserve Components Personnel and Administration Center, 9700 Page Boulevard, St. Louis, Missouri 63132.

(b) His or her career management activity.

(2) An Army National Guard officer will submit those documents through the State adjutant general and obtain a conditional release from the State.

c. An applicant serving on active duty will submit, through the applicant's career management activity, the documents listed in a(1) and a(6) through (11) above. He or she will also submit a signed statement acknowledging and agreeing to the 3-year active duty service obligation described in paragraph 9.

## 7. Judge Advocate General's Corps (JAGC) officers

The Office of The Judge Advocate General (OTJAG) may nominate active duty JAGC officers for the Honors Program. Officers so nominated need not submit the documents listed in paragraph 6a(1) through (11). Instead, OTJAG will submit the Official Military Personnel File of each nominee. A JAGC officer who is selected and accepts the assignment will sign a statement acknowledging and agreeing to the 3-year active duty service obligation described in paragraph 9.

## 8. Acceptance

Successful applicants without commissioned status will be appointed as Reserve commissioned officers and ordered to active duty. Successful applicants who are Reserve commissioned officers not on active duty will be ordered to active duty. Successful applicants who are Reserve or RA commissioned officers on active duty will be reassigned in coordination with their career management activity. Successful applicants are designated as Assistants to the General Counsel.

## **9. Service obligations**

Applicants accepted in the Honors Program incur an active duty service obligation of 3 years from the effective date of assignment to the OGC. This obligation runs concurrently with, but does not reduce, any previously incurred service obligation. Assignment to the OGC may be curtailed at the discretion of the General Counsel. However, this does not affect any service obligation incurred under this or any other regulation.

## **10. Grade and date of rank**

*a.* Successful applicants without commissioned status will be appointment grade will be determined using the standards for appointments with assignment to the JAGC (AR 135–100). (However, applicants will not be assigned or detailed to the JAGC.) They will be ordered to active duty in that grade. Dates of rank on the Active Duty List will be determined according to AR 600–20, section IIA, chapter 6

*b.* Reserve commissioned officers not on active duty will usually be ordered to active duty in their Reserve grades. However, if an officer would be entitled to a higher grade under the standards in AR 135–100 for appointment with assignment to the JAGC, a new original appointment will be tendered in that higher grade. (However, the officer will not be assigned or detailed to the JAGC.) Dates of rank on the Active Duty List will be determined according to AR 600–20, section IIA, chapter 6.

*c.* Officers on active duty at the time of acceptance will retain their present grade and date of rank. However, an officer may be reappointed as indicated in b above if a higher grade or date of rank would result.

*d.* Personnel assigned to OGC are eligible for award of service credit and constructive service credit under sections 533 and 3353, title 10, United States Code and implementing Department of Defense and Department of Army regulations. The policies in a through c above are intended to use that eligibility to provide for equitable treatment between OGC Honors Program personnel and active duty members of the JAGC with equivalent backgrounds. If in a given case those policies do not achieve such equity, other appropriate personnel actions will be initiated.

## **11. Promotion consideration**

First lieutenants in the Honors Program who have been admitted to practice will be considered as part of the Judge Advocate General's Corps Competitive Category for consideration to the grade of captain only. Upon a determination that such a first lieutenant should be considered for promotion to the grade of captain, OGC will provide The Judge Advocate General with a copy of the officer's application packet for consideration by a promotion board. Other officers in the Honors Program, except JAGC officers, will be considered as part of the Army Competitive Category for promotion to the next higher grade (AR 624–100).

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